Film Insurance Guidelines

Filmmakers seeking permits to film on-location in any of the areas served by FilmL.A. must either have on file or provide proof of insurance meeting both our requirements and those of each jurisdiction involved. The insurance step is very important, since timely insurance submission is necessary to prevent permit coordination delays. Permits cannot be released until your insurance has been verified.

Please note that mandatory coverage varies widely by jurisdiction. We do not advise you to purchase insurance without reviewing this document and/or calling us at 213.977.8600 to discuss your plans with a FilmL.A. Insurance Specialist.

 IMDb Sample certificates for all jurisdictions are available on the Forms page of our website.

Requirements by Jurisdiction

City of Monterey Park

- One ACORD 25 Certificate of Liability Insurance naming "City of Monterey Park, and its officers, agents and employees" as "Additional Insureds".

- "Additional Insured" endorsement = "City of Monterey Park, its Officers, Agents, and Employees."

- Certificate must include a thirty-day notice of cancellation provision (10 days for non-payment of the certificate premium). It must be obtained from an insurer admitted to do business in California or written through a California-licensed broker.

- Total minimum Commercial General Liability coverage limits (per occurrence) are as follows:
  - $2,000,000 for still photography only
  - $2,000,000 for motion capture (filming)
  - $5,000,000 for aircraft use

- Automobile Liability requirements:

  Where the permit applicant, or any of its representatives, agents or employees will use vehicles in conjunction with the filming (i.e. picture vehicle, camera car, production vehicles et al), insurance coverage must meet the minimum limits of $1,000,000 per accident.

- Proof of Workers Compensation coverage is required. Must include Employers’ Liability coverage with limits of not less than $1,000,000 per accident per CA state law.
• Submit certificates to FilmL.A. by email at insurance@filmla.com. If you have any questions about our requirements, please contact our office at 213.977.8600 and ask to speak with an Insurance Specialist.
FILM INSURANCE CERTIFICATE REQUIREMENTS
FOR CITY OF MONTEREY PARK

- Description of Operations: City of Monterey Park, its directors, officers, and employees.
- Certificate Holder: City of Monterey Park, its directors, officers, and employees.
- Please submit Certificate of Liability to: insurance@filmla.com.

For any additional questions, please contact our office at (213) 977-8600.
### ADDITIONAL INSURED ENDORSEMENT FORM FOR CITY OF MONTEREY PARK

**POLICY NUMBER:**

COMMERCIAL GENERAL LIABILITY

**COMMERICAL GENERAL LIABILITY COVERAGE PART**

**NAME OF ADDITIONAL INSURED PERSON(S) OR ORGANIZATION(S):**

<table>
<thead>
<tr>
<th>City of Monterey Park, its directors, officers, and employees.</th>
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Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II - Who Is An Insured is intended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury", incurred, in whole or in part, by your acts or omissions or those acting on your behalf:

A. In the performance of your ongoing operations; or

B. In connection with your premises owned by or rented to you.

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Please submit your Additional Insured Endorsement Form with your Certificate of Liability to: insurance@filmla.com.