Film Insurance Guidelines

Filmmakers seeking permits to film on-location in any of the areas served by FilmL.A. must either have on file or provide proof of insurance meeting both our requirements and those of each jurisdiction involved. The insurance step is very important, since timely insurance submission is necessary to prevent permit coordination delays. Permits cannot be released until your insurance has been verified.

Please note that mandatory coverage varies widely by jurisdiction. We do not advise you to purchase insurance without reviewing this document and/or calling us at 213.977.8600 to discuss your plans with a FilmL.A. Insurance Specialist.

*Sample certificates* for all jurisdictions are available on the Forms page of our website.

Requirements by Jurisdiction

City of Newport Beach

- One ACORD 25 Certificate of Liability Insurance including the following:
  
  “City of Newport Beach, its elected or appointed officers, employees, agents, and volunteers as Additional Insured and/or Loss Payee as their interest may appear with respect to the operations of the Named Insured. Coverage shall be primary & non-contributory.”

- "Additional Insured" endorsement = "City of Newport Beach, its elected or appointed officers, employees, agents, and volunteers."

- Certificate must include a thirty-day notice of cancellation provision (10 days for non-payment of the certificate premium) and must be obtained from an insurer admitted to do business in California or written through a California-licensed broker.

- Total minimum Commercial General Liability coverage limits (per occurrence) are as follows:
  
  $1,000,000 for still photography  
  $1,000,000 for motion capture (filming)  
  $5,000,000 in aviation insurance for aircraft use.

(Continued on following page.)
• Automobile Liability requirements:

Where the permit applicant, or any of its representatives, agents or employees will use vehicles in conjunction with the filming (i.e. picture vehicle, camera car, production vehicles et al), insurance coverage must meet the minimum limits of $1,000,000 per accident.

• Proof of Workers Compensation coverage is required. Must include Employers’ Liability coverage with limits of not less than $1,000,000 per accident per CA state law.

• Workers Compensation Waiver of Subrogation Endorsement:

The insurer issuing the Workers’ Compensation insurance shall amend its policy by endorsement to waive all rights of subrogation against the City of Newport Beach, its elected or appointed officers, agents, officials, employees and volunteers.

• Submit certificates to FilmL.A. by email at insurance@filmla.com.

Insurance must be submitted to FilmL.A. 5 days prior to any filming activity (prep and/or film dates) for approval.

If you have any questions about our requirements, please contact our office at 213.977.8600 and ask to speak with an Insurance Specialist.
Please submit Certificate of Liability with Endorsement Form to insurance@filmla.com.

For any additional questions, please contact our office at (213) 977-8600.
City of Newport Beach, its elected or appointed officers, employees, agents, and volunteers.

Please submit your Additional Insured Endorsement Form with your Certificate of Liability to:

insurance@filmla.com.
**WORKERS’ COMPENSATION CERTIFICATE REQUIREMENTS FOR THE CITY OF NEWPORT BEACH**

**CERTIFICATE**

CERTIFICATE IS EVIDENCE OF WORKERS’ COMPENSATION WITH RESPECT TO EMPLOYEES PAID BY THE NAMED INSURED IN CONJUNCTION WITH [NAMED INSURED] WHILE WORKING ON THE PRODUCTION [PRODUCTION TITLE]. INCLUDES A WAIVER OF SUBROGATION IN FAVOR OF THE CERTIFICATE HOLDER SHOWN BELOW.

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**CERTIFICATE OF LIABILITY INSURANCE**

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

**IMPORTANT:** If the certificate holder is an additional insured, the policy(s) must be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**CITY OF NEWPORT BEACH**

100 Civic Center Dr.
Newport Beach, CA 92658

**POLICY NUMBER**

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Please submit Certificate of Liability with Endorsement Form to insurance@filmla.com.

For any additional questions, please contact our office at (213) 977-8600.
WORKERS’ COMPENSATION WAIVER OF SUBROGATION ENDORSEMENT FOR THE CITY OF NEWPORT BEACH

The insurer issuing the Workers’ Compensation insurance shall amend its policy by endorsement to waive all rights of subrogation against the City of Newport Beach, its elected or appointed officers, agents, officials, employees and volunteers.

Please submit your Additional Insured Endorsement Form with your Certificate of Liability to: insurance@filmla.com. Insurance must be submitted to FilmL.A. 5 days prior to any filming activity (prep and/or film dates) for approval.

For any additional questions, please contact our office at (213) 977–8600.