

Film Insurance Guidelines

Filmmakers seeking permits to film on-location in any of the areas served by FilmL.A. must either have on file or provide proof of insurance meeting both our requirements and those of each jurisdiction involved. The insurance step is very important, since timely insurance submission is necessary to prevent permit coordination delays.

PLEASE BE AWARE PERMITS CANNOT BE RELEASED TO YOU UNTIL YOUR INSURANCE HAS BEEN VERIFIED AND APPROVED.

Please note that mandatory coverage varies widely by jurisdiction. We do not advise you to purchase insurance without reviewing this document and/or calling us at 213.977.8600 to discuss your plans with a FilmL.A. Insurance Specialist.

(i) <u>Sample certificates</u> for all jurisdictions are available on the <u>Forms</u> page of our website.

Jurisdiction Requirements

CITY OF SAN DIMAS

- One ACORD 25 Certificate of Liability Insurance naming: "The City of San Dimas, its officials, employees, and agents are added as additional insured."
- "Additional Insured" endorsement = "The City of San Dimas, its officials, employees, and agents are added as additional insured."
- Certificate must include a thirty-day notice of cancellation provision (10 days for non-payment of the certificate premium). It must be obtained from an insurer admitted to do business in California or written through a California-licensed broker.
- Commercial General Liability coverage: broad form property damage, personal injury, automobile, employers' and comprehensive liability insurance, with per-occurrence limits of:
 - \$1,000,000 for motion capture (filming)
 - \$ 500,000 for still photography.
- Total minimum Automobile Liability requirements:

Where the permit applicant, or any of its representatives, agents or employees will use vehicles in conjunction with the filming (i.e. picture vehicle, camera car, production vehicles et al), insurance coverage must meet the minimum limits of \$1,000,000 per accident.

• Proof of Workers Compensation coverage is required. Must include Employers' Liability coverage with limits of not less than \$1,000,000 per accident per CA state law.

Submit certificates to FilmL.A. by email at insurance@filmla.com. If you have any questions about these requirements, please contact our office at 213.977.8600 and ask to speak with an Insurance Specialist.

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FILM INSURANCE SAMPLE CERTIFICATE & REQUIREMENTS

CITY OF SAN DIMAS



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COVERAGES

Commercial General Liability

Auto Liability

Proof of Workers Compensation

MINIMUM LIMITS

For Filming:

\$1,000,000 per occurrence

For Still Photography:

\$500,000 per occurrence

ADDITIONAL INSURED

The City of San Dimas, its officials, employees, and agents are added as additional insured.

Additional insured endorsements must be attached to certificate upon submission (see endorsement samples).

"Blanket" additional insured not accepted in place of endorsement.

INSURANCE COMPANY

Licensed to do business in CA.

DESCRIPTION OF OPERATIONS

The City of San Dimas, its officials, employees, and agents are added as additional insured.

CERTIFICATE HOLDER

The City of San Dimas, its officials, employees, and agents

245 East Bonita Ave.

San Dimas, CA 91773

Please submit certificate of liability with endorsement form to insurance@filmla.com. For any additional questions, please contact our office at 213.977.8600 and speak with our insurance department.

ADDITIONAL INSURED ENDORSEMENT FORM

CITY OF SAN DIMAS



POLICY NUMBER: **COMMERCIAL GENERAL LIABILITY** CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERICAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organizations(s)

The City of San Dimas, its officials, employees, and agents are added as additional insured.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

 A. In the performance of your ongoing operations; or
 B. In connection with your premises owned by or rented to you.

Please submit certificate of liability with endorsement form to insurance@filmla.com. For any additional questions, please contact our office at 213.977.8600 and speak with our insurance department.