

FIRE DEPARTMENT



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JEREMY DE BIE
Fire Marshal

COMMUNITY RISK REDUCTION
LOCATION FILMING SPOT CHECK

FilmLA Permit #:		Date of Filming:		
Production Name		Location Address:		
<p>Instructions: Complete the checklist each day before the start of filming. If a “NO” is indicated on any line item below, please halt filming. Correct and document the corrective action under “CORRECTIVE ACTION TAKEN” before the continuation of filming. A hard copy of this document SHALL be completed and readily available on location for the Culver City Fire Department review.</p>				
ACCESS AND PARKING		YES	NO	N/A
1.	Fire department vehicle access maintained (20’ width minimum)			
2.	Fire hydrants, fire sprinklers, standpipe and FDC unobstructed (3’ minimum)			
3.	Vehicles not obstructing exit doors			
4.	Designated location for Special Effects vehicles			
5.	Vehicles parked minimum 20’ from all tents			
Corrective Actions Taken:				
EXITING		YES	NO	N/A
1.	All exits kept clear and unobstructed			
2.	Exit signs are provided and visible			
3.	Exit pathway illumination provided and operational			
4.	No hazardous or ignitable material stored in exit pathways			
5.	Minimum 3’ aisles and 4’ perimeter aisles in Approved Production Facilities			
Corrective Actions Taken:				
ELECTRICAL AND LIGHTING		YES	NO	N/A
1.	All cords, cables, boxes, fixtures and appliances are in good condition			
2.	Cables properly protected			
3.	Cables flown or bridged crossing exit pathways and paths of travel			
4.	Electrical panels unobstructed and secured with dead fronts			
5.	All combustible material kept clear of light fixtures			
Corrective Actions Taken:				

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than ninety-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

FIRE PROTECTION EQUIPMENT/ FIRE ALARM		YES	NO	N/A
1.	Fire extinguishers charged, tagged and readily available			
2.	40 B-C extinguisher provided for generator and kitchen area			
3.	Sprinkler system riser and sprinkler heads are unobstructed			
4.	Proper extinguisher provided for type of special event			
5.	Fire alarm placed on "TEST" with monitoring company and Fire Dept.			
Corrective Actions Taken:				
GENERATORS		YES	NO	N/A
1.	Generators parked in approved location and attended while operating			
2.	Generator free of leaks and not refueled while operating			
Corrective Actions Taken:				
TENTS/SMOKING CONTROL		YES	NO	N/A
1.	Has the vendor or site manager obtained the proper permit for all tents over 400 square feet?			
2.	Are all tents properly permitted; secured; and provided with the required life and safety equipment including "No Smoking" signs, fire extinguishers and exit signs? Does the tent fabric bear the proper flame retardant (CSFM Logo)?			
3.	No interior smoking permitted; "No Smoking" signs posted and enforced			
Corrective Actions Taken:				
FLAMMABLE MATERIAL/ HEATING APPLIANCES		YES	NO	N/A
1.	Flammable gases and liquids are stored in approved containers, locations and identified			
2.	No refueling of vehicles or equipment while operating			
3.	LPG tanks are stored outside			
4.	LPG-fueled appliances not allowed without separate FD permit			
5.	Adequate clearance maintained between appliances and combustibles			
6.	Flammable material are stored >25ft from any flame source			
Corrective Actions Taken:				
FALIURE TO COMPLY WITH REQUIERMENTS MAY RESULT IN THE ISSUANCE OF A FIRE SAFETY OFFICER AND/OR THE REVOCATION OF FILMING PERMIT				
Name:		Phone:		
Signature:		Title:		
Inspector Name:		Inspector Signature:		

KEEP A HARD COPY OF THIS DOCUMENT ON LOCATION AT ALL TIMES