Dear Resident / Business Owner,

(production company) is planning to film scenes of (project title) at the following address:

PROPOSED DATE(S):

PROPOSED HOURS:

DESCRIPTION OF SCENES & PARKING DETAILS:

On-location filming is generally permissible in residential areas between the hours of 7:00 a.m. and 10:00 p.m., Monday - Friday. Activities that are extraordinary in nature, that extend the permitted hours before and/or after these times or that require filming on weekends or when a production is at one location for more than five consecutive days may require the production company to survey the surrounding community.

This company has applied for the necessary permit and maintains all legally-required liability insurance. If a permit is granted, all personnel required to ensure public safety will be on-location. This company agrees to abide by all City filming rules and any specific guidelines applicable to your neighborhood. This company will make every effort while in your community to respect and maintain public safety. Thank you in advance for your cooperation and hospitality while this filming takes place in your neighborhood.

Questions? Concerns?
You may contact the production company at the numbers provided:

Production Representative:
Cell Phone #

Production Representative:
Cell Phone #

PLEASE INITIAL THE STATEMENT THAT MOST CLOSELY DESCRIBES YOUR VIEW OF THE PROPOSED FILMING:

☐ I HAVE NO CONCERNS REGARDING THE PROPOSED FILMING.

☐ I HAVE CONCERNS WITH THE PROPOSED ACTIVITIES AND THEY ARE (PLEASE SPECIFY):

(Your contact information helps FilmLA ensure the accuracy of survey responses.)

Print Name: ________________________________
Address: ________________________________
Phone: __________________ E-Mail: _________________
Date: __________________

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total number of units in building: __________________
Addresses signed for: __________________

I, as property manager of the above building, take responsibility for communicating tenant concerns to FilmLA.

Manager Address: __________________

Manager Signature: __________________